



JOB DESCRIPTION

Job Title:	Lecturer in Vertebrate Biology
Department / Unit:	Biological Sciences
Grade:	RHUL 8
Accountable to:	Head of Department
Accountable for:	n/a
Purpose of the Post	
<ul style="list-style-type: none"> • The post holder will undertake research in line with the departmental research strategy, leading to a growing reputation in their field of expertise. They will be expected to engage in high-quality research activity, leading to high quality publications to be submitted to the Research Excellence Framework (REF), or equivalent. The postholder will also be expected to apply for and acquire research funding and third-stream income as appropriate. • The postholder will teach and supervise at undergraduate and postgraduate level, taking full responsibility for the design, management and delivery of their own teaching. • The postholder will be required to contribute to the academic administration of the Department. 	
Key Tasks	
<p>Research</p> <ul style="list-style-type: none"> • To produce high quality research outputs, including publication in recognised international journals or other significant outlets, and contribute to the Department's REF submission to a significant level. • To collaborate on or develop research projects with colleagues from the Department and School as well as with external collaborators. • To develop and submit research funding proposals to appropriate funding bodies, or generate other third stream income, working with colleagues where appropriate. • To effectively present research findings to a wide range of stakeholders both internal and external to the College through conferences, review meetings and other opportunities as appropriate. To develop impact beyond academia based on the research conducted. • To undertake and contribute to peer assessment as appropriate. • To supervise postgraduate students. 	
<p>Teaching</p> <ul style="list-style-type: none"> • To enhance the departmental teaching/educational agenda through application of research expertise into curriculum development and delivery of high quality teaching. 	

- To design and deliver effective education, working with others as appropriate, to create a successful learning environment for students.
- To undertake activities supporting learning and student development, such as supervising placements, designing and marking assessments and providing timely and constructive feedback.
- To contribute to provision of residential field courses, in the UK and overseas, including outside of normal term time.
- To supervise final year research projects and dissertations
- To act as Personal Tutor ensuring appropriate support and advice is provided.
- To contribute to other areas of teaching and administration of teaching as directed by the Head of Department in response to departmental need.

Leadership, Enhancement, External Engagement and Impact

- To play a full and active part in the administration of the department and its external promotion.
- To attend and actively contribute to Departmental, School and College meetings as appropriate, including participating with working groups as required.
- To contribute to the department's strategic planning, and, if required, contribute to College strategic planning processes.
- To advise and provide support to less experienced colleagues.
- To assist with student recruitment including engaging with departmental activities such as open days and applicant visit days.
- To develop collaborative networks external to the Department or College to develop a research profile and funding opportunities individually and for the Department, School or College
- To maintain continuous professional development.

Other Duties

The duties listed above are not exhaustive and may vary from time to time as dictated by the changing needs of the College. The postholder will be expected to undertake other duties as appropriate and as requested by their manager.

The post holder may be required to work at any of the locations at which the business of Royal Holloway is conducted.

Internal and external relationships

The following list is not exhaustive but the post holder will be required to liaise with:

Internal: Colleagues in the Department, School and the College. Such colleagues will include: the Head of Department, Research, Education and Admission Leads, Officers and Directors in the Department and School, School Manager, Head of School, members of the Senior Management Team and members of Department and College Professional Services Teams

External: National and international research colleagues and networks; schools and other educational stakeholders, the media, non-HEIs in the sector, governmental organisations and other possible outreach partners as appropriate, Research Councils, charities, NHS, Industry and NGOs. FSC and related.